

**AGENDA**  
**Board of Directors meeting**  
**Military Writers of America**  
**Tuesday 17 December 2019**  
**4 PM EST**

Call (712) 775-7270

when directed, enter the access code: 948914 #

- |                                   |                                  |
|-----------------------------------|----------------------------------|
| <b>1. Call to order</b>           | <b>Bob Doerr</b>                 |
| <b>2. Minutes of last meeting</b> | <b>Joe Epley (appendix A)</b>    |
| <b>3. Treasurer's report</b>      | <b>Hugh Simpson (appendix B)</b> |
| <b>4. Awards Committee</b>        | <b>John Cathcart</b>             |
| <b>5. 2020 Annual meeting</b>     | <b>Jim Greenwald</b>             |

**i. Motion to approve following resolution:**

The conference fees would be as follows

- Early Bird Full Conference - \$170.00 ends May 31.
- Full Conference - \$200.00
- NonMember - \$220.00
- Half Conference (arriving after lunch on Friday) - early bird - \$90.00 , after May 31 - \$100.00
- Spouse /guest Meals only full conf - \$125.00
- Spouse/guest Meals only half conference - \$80.00
- Banquet Only - \$50.00.

**ii. Motion to approve holding annual meeting outside fourth quarter**

The board authorizes the annual 2020 members meeting to be held in September 19 in conjunction with the annual conference due to hotel accommodations

**iii. Motion to approve the annual MWSA Conference dates September 17 – 20, 2020**

**iv. Motion to approve spending approximately \$900 for student writing contest in conjunction with the conference,**

- |                                       |                    |
|---------------------------------------|--------------------|
| <b>6. 2018 Annual Meeting</b>         | <b>Jim Tritten</b> |
| <b>7. Membership Committee Report</b> |                    |
| <b>8. Nomination Committee Report</b> | <b>Joe Epley</b>   |
| <b>9. Old Business</b>                | <b>Bob Doerr</b>   |
| <b>10. New Business</b>               | <b>Bob Doerr</b>   |

**i. Approve new contract with Red Engine Press**

- 11. Next Meeting: Conference Call 11 March 2020 at 4pm EST**

**MINUTES**  
**Board of Directors Meeting**  
**Military Writers Society of America**  
**12 September 2019**

1. With proper notice given, the quarterly meeting of the Board of Directors was held at annual conference 12 September 2019 in Albuquerque, New Mexico at the Hotel Albuquerque. Attending were Bob Doerr, President; George Jackson, Vice President; Hugh Simpson, Treasurer; Joe Epley, Secretary, and board members John Cathcart, Phil Keith, Jim Tritton, Larry Greenly and Bill MacDonald.  
. Doerr called the meeting to order at 4:00 pm MDT.
2. **MINUTES** of the August meeting, on motion duly made and seconded, were approved as presented. APPENDIX A
3. **TREASURERS REPORT.** Simson presented the treasurers report which was, on motion duly made and seconded, approved. APPENDIX B
4. **2019 ANNUAL MEETING REPORT.** Conference Committee chair Jim Tritton presented a report on the annual meeting stating attendance was above projection. APPENDIX C
5. **2020 ANNUAL MEETING.** President Doerr said the meet in 2020 would be held in New London, Conn. And that Jim Greenwald had agreed to be coordinate the meeting. Phil Keith will assist.
6. **AWARDS COMMITTEE REPORT** John Cathcart said 15 14 13
7. **MEMBERSHIP REPORT.** Cathcart reported for the membership chair that the current membership was 296 paid members.
8. **OLD BUSINESS**
9. **NEW BUSINESS**
  - i. **Elections.** 2020 will require an election of officers and directors. The President designated Joe Epley as chair and members to include Dwight Zimmerman. Epley is to have procedures for the election process at the next meeting of the Board.
10. **NEXT MEETING** will be a conference call at 4 PM EST on 4 December 2019.,
11. There being no further business, the meeting on motion duly made and seconded, adjourned.

3:23 PM  
09/07/19

**MWSA**  
**Reconciliation Summary**  
**MWSA Operating Account, Period Ending 08/31/2019**

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		Aug 31, 19
<b>Beginning Balance</b>		37,550.19
<b>Cleared Transactions</b>		
Checks and Payments - 10 items	-2,314.43	
Deposits and Credits - 43 items	4,512.68	
<b>Total Cleared Transactions</b>	2,198.25	
<b>Cleared Balance</b>		39,748.44
<b>Uncleared Transactions</b>		
Checks and Payments - 3 items	-555.00	
Deposits and Credits - 3 items	210.00	
<b>Total Uncleared Transactions</b>	-345.00	
<b>Register Balance as of 08/31/2019</b>		39,403.44
<b>New Transactions</b>		
Checks and Payments - 2 items	-314.00	
Deposits and Credits - 13 items	3,806.00	
<b>Total New Transactions</b>	3,492.00	
<b>Ending Balance</b>		42,895.44

Treasurers Report for August 31, 2019

Attached please find Reconciled August 2019 Bank Statement and Reconciliation for MWSA Pioneer Account.

Cash on Hand as of:	July 31,2019	August 31, 2019
Program Acct:	\$6,598.44	\$9,466.64
Awards Acct:	\$5,933.86	\$5,902.82
<b>Total Cash on Hand:</b>	<b>\$37,550.19</b>	<b>\$39,748.44</b>

Notes: Amounts in Program and Awards accounts are included in Pioneer Account. Program account carries a

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<b>Cleared Transactions</b>						
<b>Checks and Payments - 10 items</b>						
Bill Pmt -Check	05/28/2019	1003	Vire Press, LLC	X	-74.17	-74.17
Bill Pmt -Check	08/02/2019	Draft	Affini Pay	X	-39.17	-113.34
Bill Pmt -Check	08/12/2019	1004	First Florida Insuran...	X	-740.00	-853.34
Bill Pmt -Check	08/15/2019	Draft	Amazon	X	-59.35	-912.69
Bill Pmt -Check	08/19/2019	1007	Red Engine Express	X	-1,110.00	-2,022.69
Bill Pmt -Check	08/20/2019	Draft	PR Log Systems	X	-49.00	-2,071.69
Bill Pmt -Check	08/22/2019	Draft	John Cathcart.	X	-54.00	-2,125.69
Bill Pmt -Check	08/27/2019	Draft	Amazon	X	-3.74	-2,129.43
Bill Pmt -Check	08/28/2019	Draft	Wild Apricot	X	-160.00	-2,289.43
Bill Pmt -Check	08/29/2019		Facebook	X	-25.00	-2,314.43
<b>Total Checks and Payments</b>					<b>-2,314.43</b>	<b>-2,314.43</b>
<b>Deposits and Credits - 43 items</b>						
Deposit	08/01/2019			X	140.00	140.00
Deposit	08/02/2019			X	50.00	190.00
Deposit	08/02/2019			X	120.00	310.00
Deposit	08/02/2019			X	229.00	539.00
Deposit	08/05/2019			X	300.00	839.00
Deposit	08/06/2019			X	229.00	1,068.00
Deposit	08/07/2019			X	50.00	1,118.00
Deposit	08/09/2019			X	50.00	1,168.00
Deposit	08/13/2019			X	4.45	1,172.45
Deposit	08/14/2019			X	50.00	1,222.45
Deposit	08/14/2019			X	150.00	1,372.45
Deposit	08/15/2019			X	140.00	1,512.45
Deposit	08/16/2019			X	50.00	1,562.45
Deposit	08/16/2019			X	350.00	1,912.45
Deposit	08/19/2019			X	50.00	1,962.45
Deposit	08/19/2019			X	50.00	2,012.45
Deposit	08/19/2019			X	50.00	2,062.45
Deposit	08/19/2019			X	55.00	2,117.45
Deposit	08/19/2019			X	100.00	2,217.45
Deposit	08/19/2019			X	150.00	2,367.45
Deposit	08/19/2019			X	229.00	2,596.45
Deposit	08/20/2019			X	50.00	2,646.45
Deposit	08/20/2019			X	50.00	2,696.45
Deposit	08/20/2019			X	50.00	2,746.45
Deposit	08/20/2019			X	300.00	3,046.45
Deposit	08/21/2019			X	50.00	3,096.45
Deposit	08/22/2019			X	50.00	3,146.45
Deposit	08/23/2019			X	50.00	3,196.45
Deposit	08/24/2019			X	50.00	3,246.45
Deposit	08/24/2019			X	150.00	3,396.45
Deposit	08/25/2019			X	50.00	3,446.45
Deposit	08/25/2019			X	55.00	3,501.45
Deposit	08/25/2019			X	498.00	3,999.45
Deposit	08/26/2019			X	50.00	4,049.45
Deposit	08/27/2019			X	50.00	4,099.45
Deposit	08/27/2019			X	229.00	4,328.45
Deposit	08/28/2019			X	17.77	4,346.22
Deposit	08/28/2019			X	50.00	4,396.22
Deposit	08/28/2019			X	50.00	4,446.22
Deposit	08/29/2019			X	6.36	4,452.58
Deposit	08/29/2019			X	50.00	4,502.58
Deposit	08/30/2019			X	3.47	4,506.05
Deposit	08/30/2019			X	6.63	4,512.68
<b>Total Deposits and Credits</b>					<b>4,512.68</b>	<b>4,512.68</b>
<b>Total Cleared Transactions</b>					<b>2,198.25</b>	<b>2,198.25</b>
<b>Cleared Balance</b>					<b>2,198.25</b>	<b>39,748.44</b>

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Type	Date	Num	Name	Clr	Amount	Balance
<b>Uncleared Transactions</b>						
<b>Checks and Payments - 3 items</b>						
Check	06/08/2019	Draft	Kathy Rodgers		-140.00	-140.00
Bill Pmt -Check	08/29/2019	1006	Mark Mayerstein.		-199.00	-339.00
Bill Pmt -Check	08/30/2019	Draft	Square Space		-216.00	-555.00
<b>Total Checks and Payments</b>					-555.00	-555.00
<b>Deposits and Credits - 3 items</b>						
Deposit	08/29/2019				50.00	50.00
Deposit	08/30/2019				50.00	100.00
Deposit	08/30/2019				110.00	210.00
<b>Total Deposits and Credits</b>					210.00	210.00
<b>Total Uncleared Transactions</b>					-345.00	-345.00
Register Balance as of 08/31/2019					1,853.25	39,403.44
<b>New Transactions</b>						
<b>Checks and Payments - 2 items</b>						
Bill Pmt -Check	09/06/2019	1008	Robert Kidera		-229.00	-229.00
Bill Pmt -Check	09/06/2019	1009	Holley Vogel		-85.00	-314.00
<b>Total Checks and Payments</b>					-314.00	-314.00
<b>Deposits and Credits - 13 items</b>						
Deposit	09/01/2019				100.00	100.00
Deposit	09/01/2019				249.00	349.00
Deposit	09/01/2019				249.00	598.00
Deposit	09/01/2019				369.00	967.00
Deposit	09/02/2019				50.00	1,017.00
Deposit	09/02/2019				55.00	1,072.00
Deposit	09/02/2019				55.00	1,127.00
Deposit	09/03/2019				229.00	1,356.00
Deposit	09/03/2019				2,190.00	3,546.00
Deposit	09/04/2019				50.00	3,596.00
Deposit	09/04/2019				110.00	3,706.00
Deposit	09/05/2019				50.00	3,756.00
Deposit	09/06/2019				50.00	3,806.00
<b>Total Deposits and Credits</b>					3,806.00	3,806.00
<b>Total New Transactions</b>					3,492.00	3,492.00
<b>Ending Balance</b>					<b>5,345.25</b>	<b>42,895.44</b>

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